



APPROVED BY QALC, NOV 2025

Minutes of the Queenstown Airport Liaison Committee

25 August 2025

Present: Jo Conroy (Chair)
Todd Grace (QAC Interim Chief Executive)
Rachel Tregidga (QAC GM Property Planning)
James Stokes (General Aviation Representative)
Jake Neave (QLDC)
Jon Brooks (Airways)
Greg Miller (Community Representative)
Peter Jackson (Community Representative)
Matt Cowen, The Building Intelligence Group (TBIG)

Apologies: Patrick Whelan (Airline representative, BARNZ)
Steve McIsaac (Community Representative)
Jono Browne (Community Representative)

1. Welcome & Apologies

The meeting commenced at 6.15pm. The Chair welcomed participants to the meeting, noted apologies and declared the meeting open.

2. Residents Addressing QALC

Nil

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 26 May 2025 were approved as a true and correct record.

4. Queenstown Airport Liaison Committee Work Plan 2025 & Other Actions

The work plan was noted. The action list was discussed and updated as follows:

Date Raised	Action	August 2025 Status	Target Date
Nov 24	Provide Airways an opportunity to review the Noise Management Plan in relation to Airways references.	Open	Nov 2025 QALC

5. Standing Agenda Items

5.1 Aircraft Activities

The Committee reviewed the scheduled airlines, helicopter and fixed wing landings for the last period. It was noted that movements for the previous quarter were in line with historic trends. It was also noted that there are an increasing number of NEO (New Engine Option) aircraft serving the airport, which are a quieter engine.

5.2 Unplanned engine testing incidents

There were three unplanned engine tests for the period 1 May to 31 July 2025, all of which were on stand.

5.3 Complaints register summary

There were no new noise complaints since the last meeting in the period 1 May to 31 July 2025. It was noted that there is continued correspondence with a resident over ongoing noise concerns reported in previous periods.

6. Operational Report

The operational report was taken as read.

6.1 Noise contours update

The 2024 compliance and projected contours (for the 2025 calendar year) have been further delayed, meaning that that they will now be presented to the November 2025 QALC meeting.

6.2 Noise Mitigation Programme – General Update

The committee noted the update on the Noise Mitigation Treatment Programme, and that steady progress is being made.

7. General Business

The Chair welcomed Todd Grace as QAC's Interim Chief Executive and noted that QAC's new Chief Executive, Shane O'Hare will commence in mid-September, so will be present for the November meeting.

8. 2025 and Proposed 2026 QALC Meetings

Committee meeting dates for the remainder of the 2025 calendar year are:

- Monday 24 November 2025

Proposed meeting dates for the 2026 calendar year are:

- Monday 23 February 2026
- Monday 25 May 2026
- Monday 24 August 2026
- Monday 23 November 2026

The meeting closed at 6.33pm.



Minutes of the Queenstown Airport Liaison Committee
24 February 2025

- Present:** Jo Conroy (Chair)
Rachel Tregidga (QAC GM Property Planning)
James Stokes (General Aviation Representative)
Jake Neave (QLDC)
Patrick Whelan (Airline representative, BARNZ)
Greg Miller (Community Representative)
Steve McIsaac (Community Representative)
Peter Jackson (Community Representative)
Jono Browne (Community Representative)
Danyeale Hamilton, The Building Intelligence Group (TBIG)
- Apologies:** Glen Sowry (QAC Chief Executive)
Jon Brooks (Airways)

1. Welcome & Apologies

The meeting commenced at 6.15pm. The Chair welcomed participants to the meeting, noted apologies and declared the meeting open.

2. Residents Addressing QALC

None

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 25 November 2024 were approved as a true and correct record.

4. Queenstown Airport Liaison Committee Work Plan 2025 & Other Actions

The work plan was noted. The action list was discussed and updated as follows:

Date Raised	Action	Feb 2025 Status	Target Date
2019/20	QAC to progress the real estate agent training initiative (info pack and evening). Rachel to action	Complete Closed	Feb 2025 QALC
Nov 24	Prepare the 2025 calendar year workplan	Complete Closed	Feb 2025 QALC
Nov 24	Provide Airways an opportunity to review the Noise Management Plan in relation to Airways references.	Open	Aug 2025 QALC

5. Standing Agenda Items

5.1 Aircraft Activities

The Committee reviewed the scheduled airlines, helicopter and fixed wing landings for the last period. It was noted that weather over the previous period was exceptionally good, with the result that both fixed wing and helicopter movements were high, and it was noted that there was only one non-flying day in January 2025. Scheduled movements were also up on previous years, with international growth higher than domestic growth year to date.

5.2 Unplanned engine testing incidents

There were no unplanned engine tests for the period 1 November 2024 to 31 January 2025.

5.3 Complaints register summary

There have been noise complaints from 3 people since the last meeting in the period 1 November 2024 to 31 January 2025. The noise complaints and responses were noted by the committee, and proposed responses for open matters were discussed and agreed by the committee.

6. Operational Report

The operational report was taken as read.

6.1 Noise contours update

The 2024 compliance and projected contours (for the 2025 calendar year) are being prepared and are to be presented to the May 2025 QALC meeting.

6.2 Noise Mitigation Programme – General Update

The committee noted the update on the Noise Mitigation Treatment Programme, and that steady progress is being made.

7. General Business

No further business was raised

8. 2025 QALC Meetings

Committee meeting dates for the 2025 calendar year have been circulated and agreed. The meetings for the remainder of the 2025 calendar year are:

- Monday 26 May 2025
- Monday 25 August 2025
- Monday 24 November 2025

The meeting closed at 6.48pm.



APPROVED BY QALC, AUG 2025

Minutes of the Queenstown Airport Liaison Committee

26 May 2025

Present: Jo Conroy (Chair)
Glen Sowry (QAC Chief Executive)
Rachel Tregidga (QAC GM Property Planning)
James Stokes (General Aviation Representative)
Jake Neave (QLDC)
Jon Brooks (Airways)
Patrick Whelan (Airline representative, BARNZ)
Greg Miller (Community Representative)
Steve McIsaac (Community Representative)
Jono Browne (Community Representative)
Matt Cowen, The Building Intelligence Group (TBIG)

Apologies: Peter Jackson (Community Representative)

1. Welcome & Apologies

The meeting commenced at 6.15pm. The Chair welcomed participants to the meeting, noted apologies and declared the meeting open.

2. Residents Addressing QALC

A resident from Dalefield attended the public forum. He informed the committee of the noise he experienced from helicopters due to both the number of flights and the height of the aircraft flying over his property. The Committee thanked the resident for attending, and follow-up will be undertaken on issues raised.

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 24 February 2025 were approved as a true and correct record.

4. Queenstown Airport Liaison Committee Work Plan 2025 & Other Actions

The work plan was noted. The action list was discussed and updated as follows:

Date Raised	Action	May 2025 Status	Target Date
Nov 24	Provide Airways an opportunity to review the Noise Management Plan in relation to Airways references.	Open	Aug 2025 QALC
May 25	Request height data from Airways in relation to noise complaints in Dalefield.	New - Open	Aug 2025 QALC

5. Standing Agenda Items

5.1 Aircraft Activities

The Committee reviewed the scheduled airlines, helicopter and fixed wing landings for the last period. It was noted that weather over the summer continued to be exceptionally good, with the high number of flying days experienced in January continuing into February and March, for both fixed-wing and helicopters. Scheduled movements were also up on previous years, with international growth continuing to be higher than domestic growth year to date.

5.2 Unplanned engine testing incidents

There were no unplanned engine tests for the period 1 February to 30 April 2025.

5.3 Complaints register summary

There have been two noise complaints since the last meeting in the period 1 February to 30 April 2025. The noise complaints and responses were noted by the committee. Both complaints were closed with no further actions.

6. Operational Report

The operational report was taken as read.

6.1 Noise contours update

The 2024 compliance and projected contours (for the 2025 calendar year) were delayed, meaning that they will now be presented to the August 2025 QALC meeting.

6.2 Noise Mitigation Programme – General Update

The committee noted the update on the Noise Mitigation Treatment Programme, and that steady progress is being made.

7. General Business

The Chair noted that it was Glen Sowry's last meeting with QALC given he is resigning from QAC from 30 June 2025, and wished him all the best. It was noted that Todd Grace would be Acting chief executive from July to September 2025, after which the new CE, Shane O'Hare, would commence.

Glen Sowry noted that there was ongoing work underway between the Queenstown Milford User Group, QAC and Airways regarding the management of airspace capacity during peak times, and that this was a constructive and collaborative process.

8. 2025 QALC Meetings

Committee meeting dates for the 2025 calendar year have been circulated and agreed. The meetings for the remainder of the 2025 calendar year are:

- Monday 25 August 2025
- Monday 24 November 2025

The meeting closed at 7:13.



Minutes of the Queenstown Airport Liaison Committee
24 November 2025

Present: Jo Conroy (Chair)
Shane O'Hare (QAC Chief Executive)
Rachel Tregidga (QAC GM Property Planning)
Todd Grace (QAC Chief Operating Officer)
Sara Irvine (QAC GM Sustainability and Corporate Affairs)
James Stokes (General Aviation Representative)
Jake Neave (QLDC)
Jon Brooks (Airways)
Patrick Whelan (Airline representative, BARNZ)
Steve McIsaac (Community Representative)
Matt Cowen, The Building Intelligence Group (TBIG)

Apologies: Jono Browne (Community Representative)
Greg Miller (Community Representative)
Peter Jackson (Community Representative)

1. Welcome & Apologies

The meeting commenced at 6.20pm. The Chair welcomed participants to the meeting, noted apologies and declared the meeting open.

2. Residents Addressing QALC

Nil

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 25 August 2025 were approved as a true and correct record.

4. Queenstown Airport Liaison Committee Work Plan 2025 & Other Actions

The work plan was noted. The action list was discussed and updated as follows:

Date Raised	Action	Nov 2025 Status	Target Date
Nov 24	Provide Airways an opportunity to review the Noise Management Plan in relation to Airways references.	Closed*	Nov 2025 QALC
Nov 25	Noting that reporting from QAC in the 24 Nov 2025 indicates that a breach of the Outer Control Boundary south of the cross-wind runway is likely to occur in the 2025 compliance reporting (to be reported in 2026), the QALC has requested that QAC: (i) report on the forecast breach in accordance with clause 3.6 of the Noise Management Plan. (ii) Ensure the 2025 compliance report is completed as early as possible in 2026.	Open	Feb 2026

*Post Meeting note: Airways has confirmed that no changes are required to the Noise Management Plan so this action can be closed.

5. Standing Agenda Items

5.1 Aircraft Activities

The Committee reviewed the scheduled airlines, helicopter and fixed wing landings for the last period. It was noted that movements for the previous quarter were in line with historic trends. It was also noted that there are an increasing number of NEO (New Engine Option) aircraft serving the airport, which are a quieter engine.

5.2 Unplanned engine testing incidents

There were no unplanned engine tests for the period 1 August to 31 October 2025.

5.3 Complaints register summary

There have been no new noise complaints since the last meeting in the period 1 Aug to 31 Oct 2025. We note that there has been continued communication and meetings with the resident from Dalefield. The correspondence, actions taken and proposed next steps were discussed with the committee.

6. Operational Report

The operational report was taken as read.

6.1 Noise contours update

The 2024 compliance and projected contours (for the 2025 calendar year) were presented to the QALC.

It was noted that compliance was achieved for 2024.

It was discussed and noted that the projected contours indicated that the 2025 compliance reporting – when completed in early 2026 will likely result in a minor breach of the noise boundaries south of the cross-wind runway. The breach is directly related to general aviation activity over a period of exceptional weather during Jan-Feb-Mar 2025.

QAC acknowledges that any breach is unacceptable, and QAC's GM Property Planning and QAC's COO discussed the actions taken to remedy this situation in time for the peak period commencing in January 2026.

Following reporting this to the QALC, QAC has confirmed that it will be taking a proactive approach to reporting this likely outcome to QLDC in its regulatory capacity, and in its shareholding capacity. We will also inform the Frankton; Lake Hayes Estate / Shotover Country; and Kelvin Heights resident's associations.

A one-page summary of the situation and the steps taken to remedy will be made available to QALC members, and QAC will publish 'Frequently Asked Questions' on its website to address any other questions that might arise.

The projected breach was reported to the QAC Board at its 30 October Board Meeting, and the Board approved a number of initiatives to increase resourcing within QAC to address this matter, provide ongoing support to noise management activities, and to work on a number of initiatives to better proactively manage noise in the future.

6.2 Noise Mitigation Programme – General Update

The committee noted the update on the Noise Mitigation Treatment Programme, and that steady progress is being made. The Noise Mitigation Project Manager reported 61% engagement with inner property owners, and 53% engagement with mid property owners.

7. General Business

Given the expected public interest in the 2024 Noise Compliance Reporting, the committee agreed that the minutes of this meeting would be circulated for approval by the QALC, and on approval would immediately be made available on the website, rather than waiting for the following meeting in Feb 2026.

8. 2026 QALC Meetings

Confirmed meeting dates for the 2026 calendar year are:

- Monday 23 February 2026
- Monday 25 May 2026
- Monday 24 August 2026
- Monday 23 November 2026

The meeting closed at 7:25pm